



Feed-In Tariff application form

- You can fill in this form on your computer, print it, sign it, and send it back to us.
- Or you can print the form, fill it out, and send it back to us. Please write using a black pen and block capitals.
- Complete each section unless we ask you to skip it.
- If you need help, visit sse.co.uk/beinggreen/feedintariff or call us on **0345 076 7634**. We're here to help between 8am and 6pm Monday to Friday and Saturday 8am to 2pm.

Information about the Scheme

In order to register via SSE for the Feed-In Tariff (FIT) scheme you must be an electricity customer with us, an electricity customer of a supplier that does not offer FITs or have an installation that is not connected to the grid.

Please note: If your electricity supply is with another mandatory FIT licensee, you will need to apply for the FIT scheme via them.

If you have received a grant towards the cost of your installation, this may prevent you from receiving FITs, as eligibility to join up to the FIT Scheme may depend upon what grants you have received. Please visit ofgem.gov.uk/environmental-programmes/feed-tariff-FIT-scheme/applying-feed-tariff/grants

Important information regarding eligibility

- a. For installations commissioned on or before **14 January 2016**, in order to receive support under the FIT scheme, your FIT application and supporting documents must have been received by **31 March 2016**. If a valid application has been received, you will be given an eligibility date of the **8 February 2016**.

Any application received after this date, will not be eligible for FIT payments and we will contact you to let you know.

If this affects you, we will give you advice on how best to use your generated electricity. For example our energy saving tips can be found on our website: sse.co.uk/beinggreen

Further independent advice can be found on the energy saving trust website: energysavingtrust.org.uk/domestic/reports/wind-power-and-solar-pv-getting-most-out-your-system

- b. For installations commissioned or MCS Certificate issued on or after **15 January 2016**, your eligibility date will not be any earlier than the **8 February 2016** and be determined by the later of the following:
- Your application date with SSE
 - The start of a cap period that your installation falls into.

Please note: Your application date will be the date a fully completed application is received by us. We will be responsible for validating if a cap has been reached and using this information to assess your eligibility date.

Deployment caps

From the 15 January 2016, deployment caps have been introduced to the FIT Scheme. Ofgem and Gemserv will work together to monitor the number of new installations that have been registered and will tell us when a cap is reached. If a cap is reached, you can still send an application to us, but we will not be able to go ahead with your application until the next available cap is open. Your application will be put in a queuing system, (based on the date of your entry to the MCS installation database or application for a ROO-FIT) and you will be told when the next cap date is effective. We will use the date and time stamp of your MCS certificate to decide if we can go ahead with your registration. For ROO-FIT applications, these will be validated by Ofgem.

We now have to allow two weeks when registering all new applications; this is to give Ofgem time to establish if a cap has been reached. We will not be able to register your application until at least two weeks after the commissioning of your system.

We will attempt to contact you within two working days of receiving your fully completed application form, to obtain a generation meter reading (this excludes extensions). For applications received via email, if you provide a generation meter reading for the same date we receive the email we will not need to contact you. Until we have established if a cap has been reached we will be unable to confirm if this reading will be used for payment. If a cap has been reached and this affects your eligibility date, we will contact you to confirm the next cap opening date and request that you take a reading on this date. When the cap reopens we will re-assess your application and contact you.

Important information regarding the energy efficiency requirement

From 15 January 2016 to 9 May 2016, in order to receive the higher tariff price, all Solar PV installations (unless the install is EPC exempt) MUST have a valid EPC with a certificate date on or prior to the date of commissioning. From 10 May 2016 the certificate date must be prior to the date of commissioning.

The EPC must also be dated within 10 years of commissioning and also have a rating of D or above (unless this is a community or school application). If this criteria is not met, the installation will receive the lower tariff price.

Important information regarding payments

While we will endeavour to make payment as early as possible, all payments will be subjected to validation criteria and larger payments may require additional approval which will extend the time it takes for the payment to be made. Your payment will be paid to you within a quarter of receiving your reading.

If your account can be managed through our main billing system a statement will be sent to you every three months to advise of the payment amount due to you; it will explain how your payment has been calculated and when to provide your next FIT reading(s). We will let you know if we are unable to manage your account on our main billing system and what this means to you.

If we have not received your FIT reading, a statement will automatically be sent with a zero balance. You will have two weeks from the date the zero statement was sent, to provide us with a reading to receive a payment. If we do not receive a reading within your payment period, your payment will roll over to the next quarter, when you provide your next reading.

We'll ask how you want to be paid after we've processed your application.

Reading your meter(s)

Our meter reader will endeavour to read your FIT meter(s) annually, as a minimum. If we supply energy to your property, the meter reader will read all meters that we supply to that property at the same time. If the meter reader is unable to gain access to your meter, you will need to provide us with your reading.

As a FIT Generator, you must provide safe access to your FIT meter(s) at least once every two years for inspection and reading. We will make all reasonable attempts to read your meter, but if we are unsuccessful this could result in your FIT payments being suspended.

Automatic Meter Readers (AMRs)

We are able to accept and use data from AMRs for the purpose of biennial verification (two year meter read process). If you want to know more about how we work with AMR meters, please read section five of our terms and conditions.

If you don't have AMRs or your set-up is not an approved type, we will physically read your meter(s) to verify generation and/or export meter readings.

5% of customers who have approved AMR meters will still require a physical reading to satisfy internal and external quality measures.

1. Application type

1.1 What type of application are you making?

Tick only one box

Register an extension (commissioned prior to 15 January 2016) to an existing installation already registered for the FITs scheme with SSE Electricity Limited.

Enter your FIT ID below then **go to question 1.3**

Register a brand new installation. **Go to question 1.3**

Transfer to SSE Energy Supply Ltd for my FIT payments.

1.2 Your current FIT provider's details

Only complete this if you are transferring to SSE.

1.2.1 What is your FIT ID?

1.2.2 Who is your current FIT provider?

1.3 Do you have any other installations?

If you have any other installations (including those installed at different addresses or are not eligible for FITs) please provide details below. This information is used to determine your tariff rate.

Tell us the:

- location,
- type,
- capacity,
- registration details (Generation ID and FIT ID if applicable).

Note for 1.1

From 15 January 2016, an extension to an existing FIT installation, commissioned on or after this date, will no longer be eligible for support from the FIT Scheme.

2. Details about the person or company that owns the generating system

2.1 Tell us about the Generator

2.1.1 Title

Mr

Ms

Mrs

Miss

Mx

Other

2.1.2 First name

2.1.3 Last name

2.1.4 Mobile telephone number

2.1.5 Company or landline telephone number

2.1.6 Email address

2.1.7 Date of birth (DD-MM-YYYY)

2.1.8 Address

Postcode

Note for 2.

- This section asks you to complete information about the person or company who owns the generating system.
 - This is the person named on the system purchase invoice.
 - We can only register one person as the FIT Generator.
 - If you are applying on behalf of a company, you must nominate a person to act as the Generator.
-

Note for 2.18

Make sure your address is registered with Royal Mail or it will delay your application. Check on royalmail.com

2.2 Your password

2.3 Company details

You only need to complete this part if the system is owned by a company. You are declaring that you are applying on the company's behalf.

2.3.1 Company name

2.3.2 VAT registration number

2.3.3 Company number

2.4 Proof of address

You need to give us proof of your address dated within the last three months. Your proof must connect you to where your system is installed. For example a utility bill or bank statement.

If you're applying on behalf of a company, please provide confirmation of this and the address where the system is installed on company headed paper.

2.5 Can we contact you about our other services?

We'd like to send you information about product offers, services and rewards from SSE Electricity Limited, Southern Electric Gas Limited, SSE Home Services Limited, SSE Metering Limited and SSE Retail Telecoms Limited by email. We'll always treat your data with respect, keep it safe and secure and never sell it to third parties. You can stop receiving these emails at any time by clicking 'unsubscribe' in your email.

Yes to email

Note for 2.2

- Your password must be 10 characters or less.
 - We'll use it to confirm your identity when you contact us.
-

3. Tell us where the generating system is and it's connection to the grid.

3.1 Where is the system installed?

3.1.1 Is the generation system installed at the address you gave in section 2?

Yes, go to question 3.2

No, go to question 3.1.2

3.1.2 What is the address of the system?

Postcode

3.2 Connection to the grid

3.2.1 Your generating system is connected to a building. Is that building connected to the electricity grid?

Yes, the building is **connected** to the grid

No, the building is **not connected** to the grid (off grid), go to **question 3.3**

3.2.2 If the generating system is connected to the grid, what is the Meter Point Administration Number (MPAN)?

S

Note for 3.

- This section is about the location of the generating system.
 - Make sure the address is registered with Royal Mail, check at royalmail.com or your application will take longer to complete.
-

Note for 3.2.1

If you ticked no, the building is not connected to the grid, then by signing this form you are declaring that it is your intention to use any and all electricity generated by your system and that you fully understand that any electricity generated but not used will not be eligible for any FIT payment.

Note for 3.2.2

The MPAN is on your electricity bill. It is 13 characters and looks like this:

Your supply number			
S	01	001	001
99	9999	9999	999

3.3 Your electricity supply

Does SSE supply the electricity to the building that your generating system is connected to?

Yes

If yes, what is your electricity account number?

No

If no, who is your current electricity supplier?

Note for 3.3.1

Your SSE electricity account number is on the first page of your bill at the top right. It is 10 digits long and will look similar to this:
'01234 56789'

3.4 Confirmation of connection to the grid

If you ticked no on question 3.2.1 - your generation system is not connected to the national grid, then skip this question.

As part of the installation process, your installer must send a notification to the Distribution Network Operator (DNO) to confirm that your system has been connected to the National Grid. This is called a G83 form. Failure to send this information to the DNO may result in disruptions to your supply.

Please tick to confirm that your installer sent a G83 form to the Distribution Network Operator.

4. Accreditation details

4.1 Tell us about any grants for your installation

4.1.1 Have you received a grant for your installation?

Yes, go to question 4.1.2

No, go to question 4.2

4.1.2 What date was the grant received?

4.1.3 Who provided the grant?

4.1.4 Has the grant been repaid?

Yes

No

4.2 Your MCS or ROO-FIT details

4.2.1 What is your MCS Certificate Number or your ROO-FIT Accreditation / Pre-Accreditation Number?

4.2.2 For MCS Certificates, please tell us the following (you can find this information on your certificate).

What is the date and time (to the second) on your MCS certificate?

What is the MCS certificate version?

4.3 What is the capacity of your system?

4.3.1 What is the Total Installed Capacity of your system in kW?

4.3.2 What is the Declared Net Capacity of your system in kW?

Note for 4.

This section tell us what accreditation you have for your generation system. You'll also tell us about any certificates and your export choice for systems with a capacity over 30kW.

Note for 4.2.1

You also need to give us a copy of your MCS Certificate or ROO-FIT Accreditation / Pre-Accreditation letter or email.

Note for 4.3.1

If the Total Installed Capacity is less than 30kW, then go to question 4.5. Otherwise complete question 4.4.

4.4 This part is for systems connected to the grid and with a Total Installed Capacity above 30kW

With a capacity over 30kW, you need to choose one of the following export options.

Opt in with Half Hourly (HH) metered export

If you do not have HH metering, you will need to arrange it through a HH meter operator (MOP). HH metering can be applied to export only and you do not have to change your current electricity supply contract. These services can be obtained from any accredited HH MOP. Please note there will be costs involved. Your meter operator will contact you to arrange the installation of an export meter or re-programme your existing meter to record export. The meter installation time scales are four to six weeks from the date the completed export form is received by us.



If you choose this option, complete the form in Appendix 3 and send it to us with your application form.

Opt out with negotiated export

For systems over 50kW, a negotiated rate for exported electricity can be arranged with SSE or other companies. If you would like to negotiate your export with SSE please contact us so that we can put you in contact with the relevant team to discuss export rates.

No export; payments will be for generation only

If you choose to have no export, you will only receive payments for your generation. This is suitable for customers who do not have HH metering and who will use the majority of their generation rather than exporting it. When making the decision as to whether it is cost effective to have export metering installed it is also important for you to consider the annual fee for the metering against the potential revenue received from export payments.

4.5 You only need to complete this section if you have a Solar PV system

4.5.1 Tell us if your installation is...

Retro fit

New build

Standalone

Other installation

4.5.2 What type of building is the Solar PV system attached to?

Domestic

Commerical

Community energy

School

Note for 4.5

If you don't have a Solar PV system, skip this section and go to question 4.6

Note for 4.5.1

The definitions section of our Terms and Conditions will help you understand what these options mean.

Note for 4.5.2

If the building is community energy or a school and you have pre-registered for FITs with Ofgem, please give us a copy of your pre-registration letter.

4.5.3 Please tell us about your Energy Performance Certificate (EPC)

EPC reference number

Date of certificate

Certificate rating

Is your system EPC exempt?

Yes

No

Note for 4.5.3

If your EPC is for a Scottish non-domestic or new build property, please sign and date the certificate.

Note for 4.5.3

If your system is exempt from the EPC requirement, see Appendix 1 for details on what you need to do.

4.6 Do you have storage co-located with your installation?

This is where you are able to store any electricity generated (e.g batteries).

Yes - please give us a Single Line Diagram of your metering arrangements on a seperate piece of paper

No, go to question 5

Use the box below if you want to give any extra information about your storage.

5. Tell us who will receive the FIT payments

5.1 Who will be the Nominated Recipient?

The Generator and owner of the equipment

Write the Generator's name below and tell us which address details you want to use.

|

the Generator and owner of the equipment, will be the Nominated Recipient and receive all FIT payments associated with this system.

Use the address in section 2.0

Use the address in section 3.0

Use the address below in section 5.2

Someone else

Write the Generator's name below and then the name of your Nominated Recipient.

|

the Generator and owner of the equipment wish to nominate

to receive all FIT payments associated with this system. For payments, use the details below in section 5.2.

Note for 5.

- This section will tell us who will receive the FIT payments.
 - We can only register one person to receive the payments.
 - Only the Generator can nominate the person who will receive the payments.
 - The recipient must give us proof of address and identity.
-

Note for 5.1

If you are nominating someone else then:

- Fill out the Nominated Recipient's details in full in section 5.2 below.
 - Give us proof of their address dated within the last three months. The proof must connect them to where the system is installed. For example a utility bill or bank statement.
-

5.2 Tell us any name and address details from 5.1

5.2.1 Title

Mr

Ms

Mrs

Miss

Mx

Other

5.2.2 First name

5.2.3 Last name

5.2.4 Mobile telephone number

5.2.5 Company or landline telephone number

5.2.6 Email address

5.2.7 Date of birth (DD-MM-YYYY)

5.2.8 Address

Postcode

6. Tell us about your meter(s)

6.1 Your meter

6.1.1 What is the make of the generation meter?

6.1.2 What is the model of the generation meter?

6.1.3 Where is the generation meter?

6.1.4 How many dials or digits are there on the generation meter?

6.1.5 What is the latest meter reading on the generation meter?

6.1.6 When was this meter reading taken? (DD-MM-YYYY)

6.1.7 Is this meter shared with another installation?

Yes, then tell us what type of technology and size of the installation(s) in question 6.2

No

6.1.8 Are there Automated Meter Readers (AMRs) installed? (See page two)

Yes

No

6.2 If you have other generation meters, or they're shared with another installation, please give full details.

Note for 6.

- This section is about the meter(s) fitted by your system's installer.
 - Check the details on your generation meter against the details on your MCS certificate. If they don't match, you'll need to get an updated certificate to submit with this application.
-

Note for 6.1.4

Don't include any digits after the decimal place.

Note for 6.1.5

Include all of the digits before the decimal place. For example:

Correct: '00012'

Wrong: '12.4'

Important note about your meter reading

The meter reading will not be used as your start meter reading for payment unless this has been taken on your eligibility date. Your eligibility date can not be assessed until at least two weeks has elapsed from your commissioning date. Please note that until your eligibility date has been assessed, we will be unable to confirm what reading will be used to pay you from. We will attempt to contact you to obtain a meter reading within two working days of receiving your application.

We would advise that you take daily readings from your system, until your eligibility date has been confirmed.

7. Tell us about any export meters

7.1 Do you have an export meter that's been installed by an electricity supplier?

Yes, then go to question 7.1.1

No, then go to question 8.0

7.1.1 What is the export MPAN?

S

7.1.2 What is the export meter reading?

7.1.3 When was the meter reading taken? (DD-MM-YYYY)

Note for 7.1

If your system has a Total Installed Capacity (TIC) of 30kW or below and you do not have an export meter that was installed by an electricity supplier, we will estimate that 50% (75% hydro systems) of the electricity you generate will be exported.

Note for 7.11

If you don't know your export Meter Point Administration Number (MPAN), contact the supplier who installed the export meter.

The MPAN is 13 characters and looks like this:

Your supply number			
S	01	001	001
99	9999	9999	999

8. Your import meter

8.1 Make of the meter

8.2 Model of the meter

8.3 What's the serial number?

8.4 Take a reading from the import meter and tell us below

8.5 When did you take this reading? (DD-MM-YYYY)

8.6 Where is the meter?

Note for 8.

Your supply electricity meter is the meter that records the amount of electricity you have used and is read by us to calculate your electricity bill.

Important

Some electricity meters are not compatible with renewable installations and will need to be exchanged. We will contact you if we find that your meter is incompatible.

9. Check the documents you need to give us

A completed application form (with all relevant sections completed).

A copy of your accreditation certificate (MCS, ROO-FIT Accreditation or Pre-accreditation letter or email).

Proof of purchase - an invoice or receipt of purchase (which must be in the name of the FIT Generator) confirming ownership of the installation and that it has been paid in full.

Note

If the installation is part of a Rent-A-Roof Scheme you will need to provide us with a copy of the rental agreement.

Proof of Address - which connects you with the address where the installation is installed. This can be a utility bill or bank statement dated within the last 3 months. If you are acting as the FIT Generator on behalf of a company, please provide us with confirmation on company headed paper.

Proof of identity - please provide a photocopy of your passport, driving licence or equivalent identification document (fire arms licence/national identity card).

If there was a grant for the installation, provide proof that the grant has been repaid.

If your installation has co-located storage, provide a Single Line Diagram of your metering arrangements.

For customers registering Solar PV installations please ensure you also provide and complete the following:

For Solar PV a completed and signed Multi-installation Declaration - only select one declaration 1 or 2.

A copy of your Energy Performance Certificate (EPC).

This needs to show that:

- The property where the installation has been commissioned has achieved the energy efficiency requirements.
- The certificate was completed within the last 10 years.
- If the installation was commissioned on or after 10 May 2016 the certificate is dated prior to the date of commissioning.
- If the installation was commissioned between 15 January 2016 and 9 May 2016 the certificate date must be on or prior to the date of commissioning.
- If you are registering an extension the EPC must be dated on or before the date on which the extension was commissioned, otherwise the lower tariff will apply. Please note the scheme is only open for extensions commissioned prior to 15 January 2016.

Or

An Exemption letter – please refer to the guidance for applications from FIT Generators who do not have an EPC in Appendix 1.

Note for 9.

Please complete the checklist to make sure you've provided all the relevant information we require to register you for the FIT scheme.

Please only provide us with copies of your supporting documents, as original documents will not be returned.

10. Declaration

You must not sign and send this form to us until you have the equipment installed and commissioned.

For example, if installing solar panels, these panels must already be in their final permanent position and have been connected to the electricity supply by an MCS accredited installer and the meter must be fitted and operational. Audit checks are in place to monitor for the scheme misuse and you may be prosecuted if fraudulent activity is found to have taken place.

By signing this form you hereby acknowledge and agree that:

- I have the authority to do so and that all the information provided on this form is complete and accurate.
- I have read the FIT Statement of Terms.
- I understand that the generation meter reading I have provided in section 6 will not be used as my start reading for payment unless it was taken on my eligibility date.
- The technology installed is eligible for the FIT scheme and you will not be receiving ROCs or FIT payments from another energy supplier for this installation.
- (If you are off grid, you are declaring the following): I hereby declare that it is my intention to use any and all electricity generated by my system and that I fully understand that any electricity generated but not used will not be eligible for any FIT payment.
- Where I have provided personal details about a third party, I have the authority to do so.
- You are aware that we only require copies of your supporting documents, as original documents will not be returned.
- I understand that SSE will record and process my personal information for the purpose of administering the FIT scheme. For further details about the way SSE uses your personal information, please see our privacy notice available at sse.co.uk/privacy. If you would like a printed copy of our privacy notice please get in touch.

Generator Signature:

Name (please print):

Today's date (DD-MM-YYYY):

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Please return your fully completed application form:

- post to FIT Bureau, SSE, Ty Meridian, Malthouse Avenue, Cardiff, CF23 8AU
- or by email to microgeneration@sse.com (in the subject field of your email please put 'FIT APP' and include your name and post code).

Appendix 1

Guidance for FIT Generators who do not have an EPC

Under the Energy Performance of Buildings (EPB) Regulations some properties are exempt from the requirement for an EPC, however if a building can be assessed and receive an EPC then the energy efficiency requirement will apply under FIT legislation (irrespective of whether an EPB exemption applies or not).

It is the responsibility of the FIT Generator to prove that an EPC cannot be obtained for any building that the PV is wired to provide electricity to.

If you cannot obtain an EPC, your assessor should write a letter for you to include with your application. A template for the letter is on the next page. Make sure the following is included on the letter:

- A statement confirming that an EPC cannot be issued.
- A statement explaining why an EPC cannot be issued. Please note, for the purposes of the Feed-In Tariff, the only reason an EPC cannot be issued is because the building is not a Relevant building. Therefore, this explanation must confirm that the building does not fall within the following criteria (and that it is therefore not a Relevant building) - the building is a roofed construction with walls, and for which energy is used to condition the indoor climate.

The FIT Generator must also provide confirmation that the installation is not wired to provide electricity to any Relevant buildings.

The evidence that the energy efficiency requirement does not apply and the corresponding declarations should be provided at the time of application. This will enable SSE to confirm that at the time of the determination of an installation's Eligibility Date the energy efficiency requirement did not apply.

Failure to demonstrate that the energy efficiency requirement does not apply at the installations Eligibility Date will result in the FIT installation receiving the lower tariff.

The information above is derived from Ofgem Supplier Guidance at ofgem.gov.uk

For Guidance relating to an EPC for Community Energy and School Installations visit ofgem.gov.uk

MCS - EER Exemption Letter

To be completed by a qualified assessor.

Note for *

Annex 5, paragraph 2.5 of SLCs; relevant links to the SLCs are provided on the Ofgem website ofgem.gov.uk/FITs and also on the DECC website gov.uk/decc

I confirm that I assessed the site at the following address

Postcode

Date of assessment (DD-MM-YYYY)

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I determined the building(s) to which the PV installation is wired to be a non-relevant building.

I completed the assessment following the definition of a "relevant building" as defined in the Standard Licence Conditions (SLCs)* to be "a roofed construction having walls, for which energy is used to condition the indoor climate, other than such a building for which an Energy Performance Certificate (EPC) cannot be issued; and a reference to a relevant building includes a reference to part of such building which has been designed or altered to be used separately."

I understand that under the Energy Performance of Buildings (EPB) Regulations, some properties are exempt from the requirement for an EPC. I also understand however, that under FIT Legislation, if a building can be assessed and receive an EPC, then the EER will apply (irrespective of whether the EPB exemption applies).

I confirm that it was not possible to obtain an EPC for this building(s) for the following reasons:

I confirm that I am an accredited assessor and provide my credentials:

Accreditation Number

Accreditation Scheme

Assessor Name

Assessor Signature

Date (DD-MM-YYYY)

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Appendix 2

Solar PV multi-installation declarations

All applications for accreditation of new solar PV installations, with an Eligibility Date on or after 1 April 2012, need to be accompanied by a copy of the declarations with the relevant section signed and dated, and if applicable an EER exemption letter. This will then be used by FIT Licensees/Ofgem as appropriate to determine whether or not the multi-installation tariff rates should apply and if you are exempt from the EER.

Where a generator claims that the FIT installation is exempt from the Energy Efficiency Requirement, they should submit proof in the form of a written declaration completed by a qualified assessor which confirms that it was not possible to obtain an EPC on the building(s) and to clearly state the reasons why. An example template for this declaration has been provided in Appendix 1. Please note that ROOFIT generators will be provided with a slightly different template.

Tick one of the boxes in relation to the multi installation declarations. Then go on to sign the relevant declarations.

Multi-installation declaration

The "FIT Generator"* or "Nominated recipient"^ owns or will receive FIT payments from 25 or more other eligible solar PV installations.
Now complete declaration 1.

Neither the FIT Generator or nominated recipient owns or will receive FIT payments from 25 or more other eligible solar PV installations.
Now complete declaration 2.

Note for *

"FIT Generator" means in relation to an Accredited FIT Installation, the person identified as the Owner in the Central FIT Register; and in relation to any other Eligible Installation, the Owner, Whether or not that person is also operating or intending to operate the Eligible Installation.

Note for ^

"Nominated recipient" means a person appointed by a FIT Generator to receive FIT Payments in respect of an Accredited FIT Installation owned by that FIT Generator and recorded as such on the Central FIT Register.

Declaration 1

Please tick the relevant box or boxes to confirm whether the FIT Generator and/or the Nominated recipient owns or will receive FIT payments from 25 or more other eligible solar PV installations:

FIT Generator

Nominated recipient*

I ("the FIT Generator")

(and ^ I ("the Nominated recipient"*))

certify in respect of this application for accreditation that either the FIT Generator or the Nominated recipient (if there is one) are, or have applied to be, the FIT Generator or Nominated recipient for 25 or more other eligible PV installations located on different Sites.

In this certification, references to the "FIT Generator" and "Nominated recipient" include all persons who are "connected persons"† in relation to them.

Signed FIT Generator:

Signed Nominated recipient*:

Dated (DD-MM-YYYY):

 - -

Note for *
Where applicable

Note for ^
Only to be completed where there is a nominated recipient

Note for †
A "connected person" in relation to a FIT Generator or a nominated recipient, means any person connected to that person within the meaning of section 1122 of the Corporation Tax Act 2010.

Declaration 2

I “the FIT Generator”

(and ^ I “the Nominated recipient”*)

certify in respect of this application for accreditation that neither the FIT Generator nor the Nominated recipient (if there is one) are, or have applied to be, the FIT Generator or Nominated recipient for 25 or more other eligible PV installations located on different Sites.

In this certification, references to the “FIT Generator” and “Nominated recipient” include all persons who are “connected persons”† in relation to them.

Signed FIT Generator:

Signed Nominated recipient*:

Dated (DD-MM-YYYY):

 - -

Note for *
Where applicable

Note for ^
Only to be completed where there is a nominated recipient

Note for †
A “connected person” in relation to a FIT Generator or a nominated recipient, means any person connected to that person within the meaning of section 1122 of the Corporation Tax Act 2010.

Appendix 3

Export Metering for installations over 30kW

Note for Appendix 3

Complete this section if you want to receive Half Hourly Export payments from SSE.

Please contact your local Distribution Network Operator (DNO) to request an export MPAN (Meter Point Administration Number).

If you would like to discuss a HH MOP agreement with SSE, please call **0345 071 3972**, alternatively you can email mop.contracts@sse.com

If you do not have an Export MPAN or MOP contract in place please contact SSE FITs on **0345 076 7634** between 8am and 6pm Monday to Friday and 8am to 2pm on Saturday.

Please refer to the checklist to ensure that you have completed the necessary steps before returning any documents to the FITs Bureau. It is vital that the checklist is completed as this is a requirement to initiate the installation / reconfiguration and energisation of your HH export meter.

Change of Supply/ PPA to Standard Half Hourly Export

Please note, we will only be able to pay export from the date that we register your export MPAN, even if this date falls after your existing contract ending. It is vital that you complete as many details as possible in this appendix if you wish to receive standard export payments; otherwise you may incur loss of revenue.

Checklist

I have my export MPAN from my local Distribution Network Operator (DNO)

I have agreed & returned my HH MOP contract to the HH MOP of my choice

By returning this form I am agreeing to receive Half Hourly export payments from SSE

1.1 Generator name

1.2 Customer name

1.3 Customer or correspondence address

Postcode

1.4 Customer telephone number

1.5 Customer email address

1.6 Site address

Postcode

1.7 Site contact name

1.8 Site contact telephone number

1.9 Technology type

Note for 1.9
For example, Solar PV, Wind,
Hydro etc.

2.0 Installed generating capacity in kWh

2.1 Electricity supplier

2.2 Half Hourly MOP (the company name)

2.3 Import MPAN

S

2.4 Export MPAN

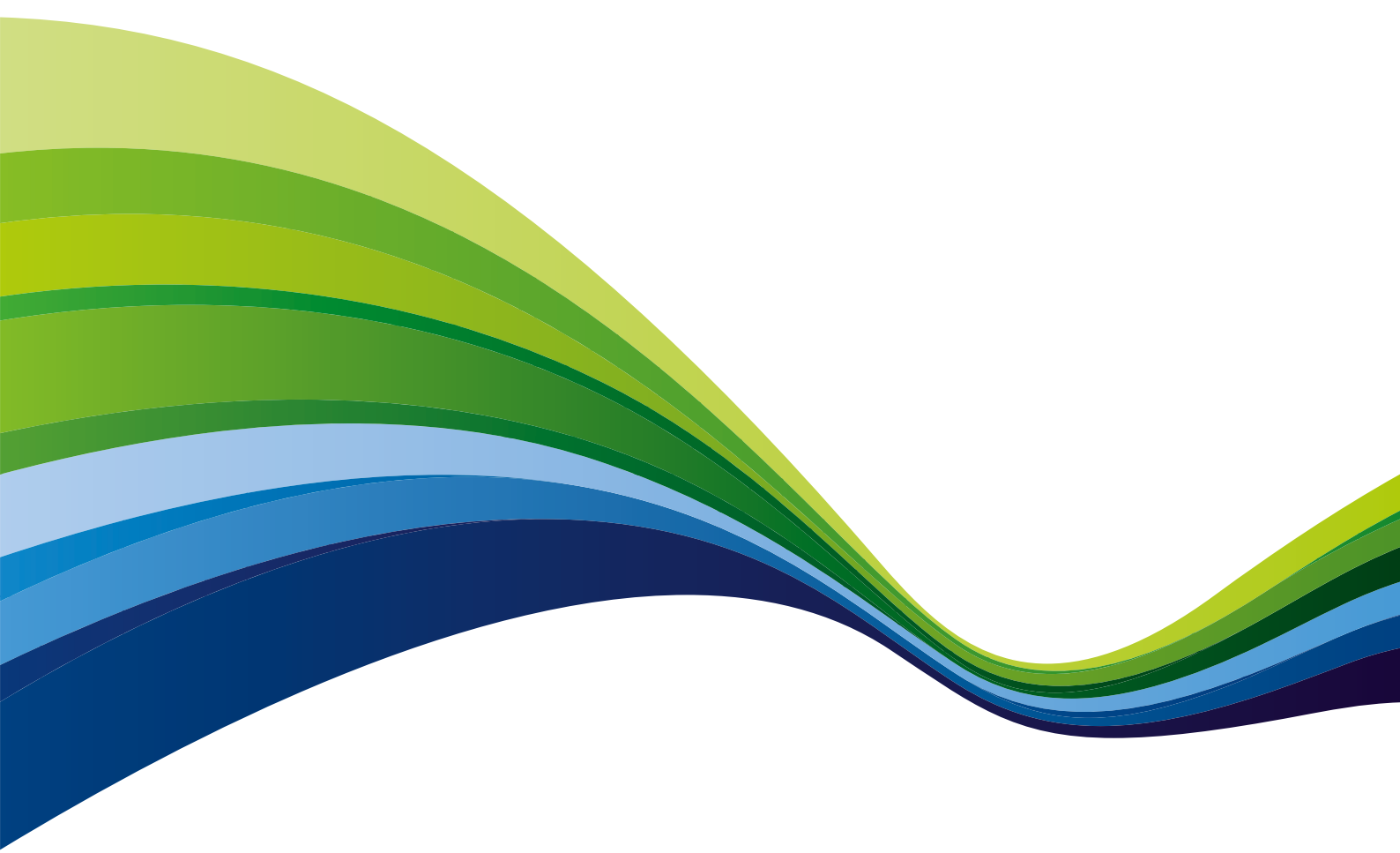
S

2.5 Current metering

Non half-hourly

Half-hourly

2.6 Meter Serial Number to be changed (if applicable)



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